



## **Saturday Session Facilitator**

**SEASONAL POSITION: September 2022 – MAY 2023**

### **ORGANIZATION DESCRIPTION**

Breakthrough Twin Cities (BTC) prepares students for college success and cultivates the next generation of educators. BTC is an independent 501(c)(3) non-profit with two sites in Saint Paul: Mounds Park Academy (MPA) and Central High School (SPC)I, and one site at Chaska High School in Eastern Carver County (ECC). Breakthrough Twin Cities is an Equal Opportunity Employer, and encourages candidates from diverse racial and socio-economic backgrounds to apply..

### **POSITION DESCRIPTION – SATURDAY SESSION FACILITATOR**

Saturday Session Facilitators are responsible for facilitating a lesson plan written by Breakthrough Twin Cities staff for their group of students during Saturday Sessions (Please find dates below). Additional responsibilities on Saturday Sessions may include culture building, planning Bus Game, YO-Time, logistics, or other special events. Saturday Session Facilitators will build on the instructional and management strategies learned in the Breakthrough Instructional Trainings and will have many opportunities to grow in these areas. This position reports to the Program Manager of the assigned site or program. Saturday sessions will occur at two different locations: *Mounds Park Academy in St. Paul* and *Chaska High School in Chaska, MN*.

### **QUALIFICATIONS/CRITERIA:**

1. Strong leadership and reflection skills
2. Exceptional organizational skills
3. Excellent oral communication skills
4. Ability to work effectively with staff and other Saturday Session Facilitators
5. Strong connection to students
6. Demonstrates initiative and steps up when needed
7. Exceptional follow-through on responsibilities
8. Confidently navigate Google Suite (Google Docs, Sheets) and Google Classroom

### **PREFERED QUALIFICATIONS/CRITERIA**

1. Basic instructional and classroom management skills through Breakthrough Instructional Trainings

2. Priority consideration will be given to Breakthrough Twin Cities Teaching Fellows or Program Interns from Summer 2022.

**COMPENSATION:**

This position is paid 100.00 each session (pre-tax)

**Note:** Transportation or other benefits will not be provided.

**DATES & TIMES REQUIRED:**

**Training Dates:**

- Must complete a series of online asynchronous training and **one** synchronous pre-school-year training session.
  - ECC Training Dates
    - Thursday, September 15, 2022 (5pm-7pm)
    - Saturday, September 17, 2022 (10am-12pm)
      - Location: Chaska High School in Chaska, MN
  - St. Paul Training Dates
    - Monday, September 19, 2022 (5pm-7pm)
    - Saturday, September 17, 2022 (10am-12pm)
      - Location: Mounds Park Academy in St. Paul, MN

**Saturday Session Dates:**

- September 24, 2022
- October 15, 2022
- November 12, 2022
- December 10, 2022
- January 21, 2023
- February 11, 2023
- March 18, 2023
- April 15, 2023
- May 20, 2023

***The time commitment for each Saturday Session is 8:00am-1:00pm***

**APPLICATION DEADLINE: FRIDAY, September 8TH at 11:59 PM (CST)**

Please complete your application by clicking on this link: [Application Link](#)

All applicants will be contacted for a phone interview. Hiring decisions will be made on a rolling base [teach@breakthroughwincities.org](mailto:teach@breakthroughwincities.org).