



SCHOOL-YEAR COACH MIDDLE SCHOOL PROGRAM DESCRIPTION

SEASONAL POSITION: OCTOBER 2020 – MAY 2021

ORGANIZATION DESCRIPTION

Breakthrough Twin Cities (BTC) prepares under-resourced students for college success and cultivates the next generation of educators. BTC is an independent 501(c)(3) non-profit with two sites in Saint Paul: Mounds Park Academy (MPA) and Central High School (SPC), and one site at Chaska High School in Eastern Carver County (ECC). Breakthrough Twin Cities is an Equal Opportunity Employer.

POSITION DESCRIPTION – SCHOOL-YEAR COACH (MIDDLE SCHOOL)

School-Year Coaches are responsible for assisting in maintaining relationships and communicating regularly with 12-15 Breakthrough Twin Cities students. This entails checking in on students' academic and social-emotional progress once a month during the school year, having mentoring and coaching conversations around topics related to school, well-being, and development. Students will be in 7th and/or 8th grade.

School-Year Coaches will be supervised by one Site-Based Dean, and will be responsible for collaborating with that Dean and other BTC Program Staff to monitor and collect student data, as well as troubleshoot student/family communication and implementation of support. Coaches will be expected to check-in with their supervisor twice a month. Opportunities for training and professional development will be available.

NOTE: Because of COVID-19, School-Year Coaches will be working remotely this year. Breakthrough staff are consistently re-evaluating the status of COVID-19 in our community and will notify all employees of a change in COVID-19 policies as they evolve.

Given the virtual school-year program all year, we encourage candidates residing both in and outside of the Twin Cities metro area to apply if interested.

QUALIFICATIONS/CRITERIA:

1. Strong leadership and reflection skills
2. Exceptional organizational skills
3. Excellent written and oral communication skills
4. Ability to work effectively with staff and other school-year coaches
5. Strong connection to students

6. Exceptional follow-through on responsibilities
7. Confidently navigate Google Suite (Google Docs, Sheets) and Google Classroom
8. Comfortable with Zoom and Google Meets

PREFERED QUALIFICATIONS/CRITERIA

1. Basic instructional and classroom management skills through Breakthrough Instructional Trainings
2. This position is open to Breakthrough Twin Cities and Breakthrough Collaborative Affiliate Teaching Fellows who taught during any summer; priority consideration will be given to Breakthrough Twin Cities Teaching Fellows or Program Interns from summer 2020.

COMPENSATION:

This is a 10 hours per month position. Coaches will be paid \$12/hour.

Optional: There will be opportunities to help implement community building activities every other month in collaboration with High School Community Builders. Compensation will be available.

Note: Transportation or other benefits will not be provided.

DATES & TIMES REQUIRED:

- Must complete an online pre-school-year training session.
- Must check-in with their supervisor twice a month.

APPLICATION DEADLINE: Wednesday, September 30th at 5:00 PM

Please complete your application by clicking on this link: <http://bit.ly/SYC20-21>

All applicants will be contacted for a phone interview. Hiring decisions will be made in late September to early October. Please direct all questions to teach@breakthroughtwincities.org.