



HIGH SCHOOL COMMUNITY BUILDER MIDDLE SCHOOL OR COLLEGE BOUND POSITION DESCRIPTION

SEASONAL POSITION: OCTOBER 2020 – MAY 2021

ORGANIZATION DESCRIPTION

Breakthrough Twin Cities (BTC) prepares under-resourced students for college success and cultivates the next generation of educators. BTC is an independent 501(c)(3) non-profit with two sites in Saint Paul: Mounds Park Academy (MPA) and Central High School (SPC), and one site at Chaska High School in Eastern Carver County (ECC). BTC is an Equal Opportunity Employer.

POSITION DESCRIPTION – HIGH SCHOOL COMMUNITY BUILDER

High School Community Builders are responsible for co-creating and co-facilitating engaging community building events every other month that are focused on deepening and strengthening relationships among Breakthrough students. They will work with three Community Builders, Breakthrough staff, and other school-year coaches to create and implement original content focused on engaging students across 7th- 10th grades on a virtual platform.

High School Community Builders will be supervised by one site-based Dean, who will be responsible for overseeing the creation and implementation of all community building virtual events. Community Builders will be expected to check-in with their supervisor once a month.

NOTE: Because of COVID-19, all community builders will be working remotely through the end of 2020. Breakthrough staff are consistently re-evaluating the status of COVID-19 in our community and will notify all employees of a change in COVID-19 policies as they evolve.

Given that we are conducting a virtual school-year program this year, we encourage candidates residing both in and outside of the Twin Cities metro area to apply if interested.

QUALIFICATIONS/CRITERIA:

1. Must be a 9th grader or older
2. Strong connection to students
3. Demonstrated strong leadership and reflection skills
4. Exceptional organizational skills
5. Excellent written and oral communication skills

6. Ability to work effectively with staff and other Community Builders
7. Ability to be present for all required times and dates
8. Exceptional follow-through on responsibilities
9. Familiarity with Google Suite (Google Classroom/Google Sheets/Google Docs, specifically)
10. Preferred: Breakthrough Twin Cities student/alum

COMPENSATION:

This is a 9 hours/month position. Community Builders will be paid \$10/hour.
Note: Transportation or other benefits will not be provided.

DATES & TIMES REQUIRED:

- Must complete an online pre-school-year training session
- One community building event in November, February, and April for a total of three events over the course of eight months. Exact date and time to be determined.

APPLICATION DEADLINE: Wednesday, September 30th at 5:00 PM (CST)

Please complete your application by clicking on this link: <http://bit.ly/HSCB20-21>

All applicants will be contacted for a phone interview. Hiring decisions will be made in late September-early October. Please direct all questions to teach@breakthroughwincities.org.