

2019-2020 AMERICORPS PROMISE FELLOW

POSITION DESCRIPTION

Title: *AmeriCorps Promise Fellow*
Placement Site: *Breakthrough Twin Cities*
Contact: *Daniel Bernal, Senior Program Director*
dbernal@breakthroughtwincities.org, 651-748-5564
Position Type: *1700 Hours Minimum Required, serving in a 40 Hours/Week capacity*

Site Highlight

Want to make an impact in educational equity? At Breakthrough Twin Cities we empower students and families on the college path through high expectations and individualized support. You could be the “breakthrough” in a student’s life, connecting students with school & community resources and opportunities to inspire success.

Breakthrough Twin Cities Overview

Breakthrough Twin Cities is a rigorous, tuition-free, six-year college preparatory program designed for motivated, committed students. In the 6th grade, we invite students and their parents to apply through a competitive written application process. To gain acceptance and enroll in BTC, students and parents must commit to actively participate in the intensive academic, social, and emotional enrichment program held during the summer and through the school year from 7th through 12th grade.

Breakthrough Twin Cities Specific Promise Fellow Responsibilities

Promise Fellows will organize field trips and other special events to make learning and being at school more engaging and relevant to youth who are disengaged and at risk of dropping out. Fellows will conduct outreach to community and program partners to organize resources and materials that support our students and families (translation and interpreting services, tutoring, school options, counseling, family services, etc).

General AmeriCorps Promise Fellow Position Responsibilities

- Build and foster strong relationships with their selected students.
- Coordinate and deliver in and out of school time academic enrichment activities with the goal that at least 30 youth in grades 6-12 will experience academic gains.
- Meet regularly with Youth Success Team to review data and identify youth to serve; track student progress; and determine which interventions to connect to individual students or groups of students.
- Develop and organize projects that engage youth participants in service and leadership activities.
- Recruit and/or support community volunteers, including family members, to work with youth participants in areas such as mentoring, tutoring, civic engagement, and college/career exploration.
- Provide attendance and behavior coaching for students targeted for needing assistance as determined through the multi-tiered system of support approach; promote positive behavior expectations.
- Maintain data entry for program records, complete ongoing youth assessments and submit weekly and monthly reports using an online database system with support from site supervisor and site coordinator
- Participate in all required Alliance, AmeriCorps, and Host Site meetings and assignments.

General AmeriCorps Eligibility Requirements

- *Must be at least 18 years old*
- *Have a high school diploma or GED*
- *Be a U.S. Citizen or U.S. National or have status as a Lawful Permanent Resident Alien*
- *If serving in a full time (40 hour/week) capacity, members must be able to maintain a consistent schedule of 40 hours per week throughout their term of service (e.g. not a full-time student or working elsewhere full-time)*
- *Please note that final candidates will be required to successfully pass background checks before being officially enrolled by Minnesota Alliance With Youth.*

General AmeriCorps Promise Fellow Qualifications

- Interest and experience in youth, service, education, and non-profit work
- Strong written and oral communication skills
- Ability to deal effectively with a variety of tasks, priorities, and people in order to meet goals
- Ability to work effectively with people of a variety of backgrounds and cultures
- Self-motivated, able to work in a team, take initiative and work independently
- Ability to present oneself in a highly professional manner and be an ambassador of the program

Site Specific Qualifications

- Undergraduate degree required in Education, Sociology, Social Work, Youth Development, Anthropology, Family Social Science, or other related fields.
- Strong sense of purpose, passion and vision for expanding educational opportunities for under-resourced youth.
- Access to a car or reliable transportation

Weekly Schedule

- Hours are flexible and should be scheduled with supervisor to be able to meet with students on their Focus List.
- 40 hours/week Promise Fellows may NOT be in school full time or have another full time position and serve with the Alliance.

Benefits

*As a **full-term, full-time AmeriCorps member**, Promise Fellows serve in a full-time (40 hours per week minimum) capacity for a total of 1700 hours (minimum) from September 1st to July 31st (staggered start dates available beyond Sept 1st) and receive: Modest Living Allowance (approximately \$636 twice per month, pre-tax); Health and Dental Insurance; Qualified Federal Student Loan Forbearance; Qualified Childcare Assistance; \$6,095 Education Award upon successful completion of service; Ongoing, extensive support and training. Additional benefits information is available at <https://mnyouth.net/>.*

TO APPLY: Please visit <https://mnyouth.net/ameriCorps> or contact the site contact listed above

For general questions about serving as an AmeriCorps member through Minnesota Alliance With Youth, please contact our Recruitment Team at recruitment@mnyouth.net.

Please note:

- *We are committed to recruiting and engaging individuals without regard to disability, gender, race, religion, or sexual orientation.*
- *This position may not displace another employee or position in any way.*
- *Reasonable accommodations provided upon request for interviews and service activities.*
- *This document is available in alternative formats.*