



Engagement. Voice. Success.



2020-2021 AMERICORPS PROMISE FELLOW

POSITION DESCRIPTION

Title: *AmeriCorps Promise Fellow*
Placement Site: Breakthrough Twin Cities
Contact: Pa Kou Lee, Program Manager, plee@breakthroughtwincities.org, (651) 748-5592
Position Type: *1700 Hours Minimum Required, serving in a 40 Hours/Week capacity*

Site Highlight

Want to make an impact in educational equity? At Breakthrough Twin Cities we empower students and families on the college path through high expectations and individualized support. You could be the “breakthrough” in a student’s life, connecting students with school & community resources and opportunities to inspire success.

Breakthrough Twin Cities Promise Fellow Responsibilities

Promise Fellows will organize field trips and other special events to make learning and being at school more engaging and relevant to youth who are disengaged and at risk of dropping out. Fellows will conduct outreach to community and program partners to organize resources and materials that support our students and families (translation and interpreting services, tutoring, school options, counseling, family services, etc).

AmeriCorps Promise Fellow Position Responsibilities

- Build and foster strong relationships with their selected students.
- Coordinate and deliver in and out of school time academic enrichment activities with the goal that at least 30 youth in grades 6-12 will experience academic gains.
- Meet regularly with Youth Success Team to review data and identify youth to serve; track student progress; and determine which interventions to connect to individual students or groups of students.
- Develop and organize projects that engage youth participants in service and leadership activities.
- Recruit and/or support community volunteers, including family members, to work with youth participants in areas such as mentoring, tutoring, civic engagement, and college/career exploration.
- Provide attendance and behavior coaching for students targeted for needing assistance as determined through the multi-tiered system of support approach; promote positive behavior expectations.
- Maintain data entry for program records, complete ongoing youth assessments and submit weekly and monthly reports using an online database system with support from site supervisor and site coordinator
- Participate in all required Alliance, AmeriCorps, and Host Site meetings and assignments.

AmeriCorps Eligibility Requirements

- 18 years or older
- A high school graduate with a diploma or GED
- A U.S. Citizen, U.S. National or a Lawful Permanent Resident Alien of the United States
- Not have served more than the allowed number of AmeriCorps terms previous to this term. Eligibility based on AmeriCorps [term limitations](#).
- Able to pass a complete National Service Criminal Service History Background check (including National Sex Offender Registry, State of service and State of residence, and FBI checks) - [eligibility requirements listed here](#)
- If serving in a full time (40 hour/week) capacity, members must be able to maintain a consistent schedule of 40 hours per week throughout their term of service (e.g. not a full-time student or working elsewhere full-time). Reduced time and part time members cannot also hold a full time position, but can be in school full time.

AmeriCorps Promise Fellow Qualifications

- Interest and experience in youth, service, education, and non-profit work
- Strong written and oral communication skills

- Ability to deal effectively with a variety of tasks, priorities, and people in order to meet goals
- Ability to work effectively with people of a variety of backgrounds and cultures
- Self-motivated, able to work in a team, take initiative and work independently
- Ability to present oneself in a highly professional manner and be an ambassador of the program

Site Specific Qualifications

- Undergraduate degree required in Education, Sociology, Social Work, Youth Development, Anthropology, Family Social Science, or other related fields.
- Strong sense of purpose, passion and vision for expanding educational opportunities for under-resourced youth.
- Access to a car or reliable transportation

Weekly Schedule

- Hours are flexible and should be scheduled with supervisor to be able to meet with students on their Focus List.
- 40 hours/week Promise Fellows may NOT be in school full time or have another full time position and serve with the Alliance.

Benefits

*As a **full-term, full time AmeriCorps member**, Promise Fellows serve 40 hours per week (minimum) for a total of 1700 hours (minimum) from September 1st to July 31st (staggered start dates available beyond Sept 1st) and receive: Modest Living Allowance (approximately \$649 twice per month, pre-tax); Qualified Federal Student Loan Forbearance; \$6,195 Education Award upon successful completion of service; Ongoing, extensive support and training. Additional benefits information is available at <https://mnyouth.net/>.*

TO APPLY: Please visit <https://mnyouth.net/ameriCorps> or contact the site contact listed above

For general questions about serving as an AmeriCorps member through Minnesota Alliance With Youth, please contact our Recruitment Team at recruitment@mnyouth.net.

Please note:

- *We are committed to recruiting and engaging individuals without regard to disability, gender, race, religion, or sexual orientation.*
- *This position may not displace another employee or position in any way.*
- *Reasonable accommodations provided upon request for interviews and service activities.*
- *This document is available in alternative formats.*